



Homestead in the Willows
 5896 E. Geddes Ave
 Centennial, CO 80112

FOR OFFICE USE ONLY:
 DATE RECEIVED AT ACC OFFICE: _____
 Final Inspection: _____ (Initials/date)

Web Site: <https://homesteadinthewillows.org>
 EMAIL: acc@homesteadinthewillows.org

APPLICATION FOR ARCHITECTURAL CHANGE STRUCTURE/ADDITION TO HOME

You must submit this application with a **\$250 processing fee**, made payable to Homestead in the Willows HOA.

Homeowners are required to submit this form and receive written approval before work begins

Property Address _____

Homeowner Name (printed) _____

Email Address _____ Phone _____

The ACC has 30 days to review your request after all the information has been submitted. Incomplete applications will delay the process. The plans and specifications submitted will not be considered complete without ALL of the necessary information.

Please provide with this application:
CURRENT COLOR PHOTOS showing all four full sides of the home and property

**** All requests must be in accordance with the [Residential Improvement Guidelines \(RIGs\)](#)****

Note: Homestead in the Willows has a pre-approved set of paint colors, roofing materials, front doors, garage doors, and shutters. If you are submitting an element that is not pre-approved, please note that the ACC has been tasked by the HOA to provide parameters involving shifting trends. There are various reasons why elements in the neighborhood may no longer be approved even if allowed in the past. Please strive to maintain aesthetic harmony with the neighborhood when making your selections.

Architectural Change request for the following (check all that apply):

For the following, provide detailed drawings, specs, dimensions, colors, materials, etc, showing current and proposed elevation designs.

- Addition to home (includes storage)
- Major Remodel
- Front Porch
- Deck or Back Patio
- Landscaping (must include irrigation plans if xeriscaping)
- Other (specify below)

All proposed changes must be illustrated on the likeness of the property to allow visual consideration for the Committee. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all changes shall be described, along with any diagrams or representations necessary to depict all proposed changes.

Summary of Project:

Please check any and all affected element requests (include pictures, manufacturer details, materials, colors, measurements and placement location for each):

Exterior Paint: *(must provide paint chip samples of desired colors, unless you are choosing a pre-approved set of paint colors)*

Body Color Name _____

Trim Color Name _____

Accent Color Name (Shutters and Front Door) _____

Painting Brick? YES or NO

Roof: List manufacturer, model and color _____

➤ *Upon delivery of roofing materials, please submit a photo of the manufacturer's label showing product and color*

Garage Door: Provide quote/photo from manufacturer of model and paint chip

Front Door: Provide quote/photo from manufacturer of door style (including sidelights, if any). Include paint chip.

Siding: List manufacturer, size and color _____

Windows: Provide quote/photos from manufacturer showing window specifications (including trim/brickmold if being replaced). Note all front and side windows of a home must have grids. Identify each window on your house photos and match it to the corresponding item on the specs.

Fence: Include site plan/location, material and gate details.

Walkway

Driveway (must be standard grey concrete with no design)

Shutters (see Overview for Shutters): Include measurements for each window.

Lighting (front porch, back patio, garage, yard)

Gutters (must match trim color)

OTHER: Specify: _____

Drainage Addendum

As owner of the property, I acknowledge the precautions issued by the ACC regarding large scope projects and storm water exit. The ACC indicated that unless specific provisions are designed and properly installed, large scope projects of this nature are susceptible to drainage blocks, and/or diversions, which can impact my foundation and possibly those of adjacent property owners. Therefore, my signature below does hereby acknowledge these precautions and I agree not to allow projects to create storm water exit changes, which could result in the conditions stated above. If my projects inadvertently cause drainage concerns, I will correct those problems at my own cost.

I understand that I must receive written approval of the Architectural Control Committee in order to proceed and that the ACC has up to 30 days to review my request. I understand that ACC approval does not constitute approval of any local building codes and that it is my responsibility to obtain any necessary permits.

I agree to complete improvements promptly after receiving approval, and that the project must be completed within 1 year from approval date. After 12 months, a new application must be submitted to ensure compliance.

Date _____ Homeowner's Signature _____

I must notify the ACC with photos of completed work to acc@homesteadinthewillows.org. The ACC will inspect for compliance with the original application. Changes made without approval may be subject to a fine and must be brought into compliance.

ACC ACTION:

The ACC has 30 days from date of receipt to take action on this request.

Approved as a Committee ACC Manager Initials _____ Date _____
Contingencies (if any):
